



Blackhawk Country Club
Danville, California

Accepting Applications for the Position of: **Assistant General Manager (AGM)**

Club Overview:

Blackhawk Country Club was established in 1982. There are two 18-hole golf courses with practice facilities, two clubhouses, 5 dining rooms/bars, a ten-lane competition pool, 18 tennis courts throughout 2 tennis facilities, six pickleball courts, three bocce ball courts and a brand new 9,400 square foot fitness and wellness center. The Club has 1600 members, annual revenues above \$20 million with food & beverage revenues in excess of \$6 million.

Position Overview:

The position works closely with the General Manager and the Board of Directors and will report directly to the General Manager. He or she manages all aspects of the Club in the absence of the General Manager. The position oversees the Finance Department and is responsible for budgeting and financial performance. The AGM also oversees the Tennis, Swim, Fitness, Kid Care and Bocce Ball Departments and IT management. The AGM also functions as the administrative connection between all departments.

The position requires strong finance skills, at least a bachelor's college degree and at least ten years of increasingly responsible jobs within the hospitality industry. CCM preferred.

Contact:

If interested, please email your resume to Julianne Yee, HR Director, at jyee@blackhawkcc.org. Please no phone calls.